

Pablo J. Fernandez
Fernandezpablo88@gmail.com

Summary: Strong self-starter with excellent organizational skills. I keep a professional, confident attitude and work well as a team player.

Work Experience:

3D Printer Refurbisher

June 2018–November 2018

Unidollar, 21561 8th St, Ontario, CA 91700
Supervisor: Danilo, (555) 555-5555

- Refurbished 3D printers with new and used parts, including LCD screens, motherboards, extruder elements, x/y/z-axis rods, and heat beds.
- Performed quality assurance checks on returned products and pre-shipment stock.

Direct Support Professional

March 2014–January 2018

Cor Homes, 64801 Scytheburg Ln, Palmdale, CA 93468
Supervisor: Ruben Cor, (555) 555-5555

- Provided in-home care for developmentally disabled clients.
- Accompanied clients to doctors' appointments and organized necessary documents and medication.
- Assisted clients with basic daily activities, including chores and organizational tasks.
- Transported clients to and from weekly Special Olympics bowling tournaments.
- Prepared breakfast, lunches, and dinners for clients to take with them to social service day programs.
- Scheduled weekly outings to the park for sports and other recreation.

Front Desk/Night Auditor/Concierge

May 2012–January 2014

Armitage Hotel, 8948 Cecilia St, West Hollywood, CA 90055
Supervisor: Benjamin Bonito, (555) 555-5555

- Called guests after check-in to follow up and ensure guest satisfaction by providing information, resources, and a direct line to the front desk for any requests or comments.
- Audited restaurant and hotel on a nightly basis to ensure adherence to the hotel budget.
- Assisted customers with reservations, rate quotes, check-in, check-out, car rentals, massage appointments, room service, and other requests.
- Responded to a high volume of calls in a polite, professional manner.

Licenses: California Real Estate Salesperson License, October 2013

Skills: Certified CPR/First Aid, Opera 3.0 & 4.0, PBX switchboard, Computer Networking, Microsoft Office

Education: Graduated June 1, 2006 from Her Lady of Angels, Santa Clarita, CA 91359